

2024 Australian Museum Eureka Prizes

Assessor report template

Delete the below instructions before submitting this document.

Instructions

1. Who must complete this template?

- This template is for individuals providing an assessor report for a 2024 Australian Museum Eureka Prize entrant.
- An assessor should be a colleague, industry expert, peer or mentor who is familiar with the activity being entered for the prize (but not directly involved in it). The assessor should be able to provide the judging panel with additional perspective and an informed opinion on the entry.

2. What information must be included?

- The assessor should respond to the statements on the following page. The judging panel will have access to additional entry materials including a summary of work from the entrant/s so assessors should focus on their knowledge of the entered work as it relates to the assessment criteria.
- To view the assessment criteria for each prize visit australian.museum/get-involved/eureka-prizes/enter/.

3. Formatting guidelines

- The reports can be a maximum of two typed pages.
- Do not adjust the margins or font size of this template.
- Please incorporate your organisation's letterhead (where relevant).

4. Submission guidelines

- Insert a digitised copy of your physical signature. Do not type your name.
- Save the completed report as a .pdf document.
- Return the document to the entrant.

The personal information of the individual providing the assessor report is being collected by the AM is for the purpose of managing and administering the Eureka Prizes. Personal information will be handled in accordance with the [AM's Privacy Statement and Privacy Management Plan](#).

Template

2024 Australian Museum Eureka Prizes assessor report

Dear Eureka Prize judging panel,

I am providing an assessor report for (insert entrant, team leader or project name):

Brief description of my relationship with the entrant/s:

Brief description of my authority and knowledge in relation to the entered work:

In your informed opinion, outline how the activity entered meets the assessment criteria:

Assessment criterion 1:

Assessment criterion 2:

Assessment criterion 3: *(delete if not relevant)*

Assessment criterion 4: *(delete if not relevant)*

Assessment criterion 5: *(delete if not relevant)*

Additional comments (optional):

Assessor name:

Position title:

Organisation name:

Contact email:

Date:

Signature:

Please insert a digitised copy of your physical signature. Do not type your name.

By adding your signature to this document, you confirm that the information provided in the assessor report is accurate and complete (to the best of your knowledge) and you are not aware of any additional information that would materially alter the assessment presented in this report.